

# Forward Plan

## August - November 2012

***Ian Hudspeth***

Leader of the Council  
County Hall, Oxford OX1 1ND

*Date Issued: 17 July 2012*

Working for you



**OXFORDSHIRE  
COUNTY COUNCIL**

[www.oxfordshire.gov.uk](http://www.oxfordshire.gov.uk)



## The Cabinet's Forward Plan: Introduction

This Forward Plan outlines the decisions which are expected to be made over the coming four-month period by or on behalf of the County Council's Cabinet.

The Plan is arranged according to the responsibility areas of the various members of the Cabinet. (The members and their portfolios are listed in the table on the next page.) Each entry briefly describes the subject and scope of the decision; indicates the "target date" on which the decision is expected to be taken and by whom (eg whether the full Cabinet or an individual Cabinet Member); what documents (normally a report by an officer) are expected to be considered; and contact details for the officer(s) dealing with the matter.

Where consultation is being carried out prior to the decision being taken, the principal consultees are specified. The method of consultation will normally be by letter or – where the views of the wider public are to be sought – by press coverage, supplemented by local notices if the decision affects a particular area. Other methods, such as exhibitions, opinion surveys, community forums etc, may be used to supplement these.

The lists include any "key decisions" - those which are "significant" under the terms of government regulations. In general, a key decision may not be taken unless notice of it has been included in the Forward Plan. More detailed information on what is a key decision can be found in the Council's Constitution on the Council's website.<sup>1</sup> This can also be inspected at County Hall.

However, the Council has decided that Oxfordshire's Forward Plan should include all those matters which are expected to come before the Cabinet in the period of the Plan, whether or not they may give rise to key decisions.

If any key decisions are expected to be taken by officers within the Plan period under powers delegated by the Cabinet, these are included in the Plan. A timetable for all the decisions listed in the Plan appears in an Annex at the end of the Plan.

Unless of a confidential nature, reports and other documents for any meeting can be inspected, from approximately a week before the meeting, at County Hall and online<sup>2</sup>. Copies can be supplied on request, at a charge to cover copying costs.

### Making Representations about Forward Plan Items

Anyone who wishes to make representations about a particular matter listed in the Plan should send their comments so as to reach the County Council at least a week before it is due to be considered. Comments should be either:

- posted to "Forward Plan", Law & Governance, Chief Executive's Office, County Hall, Oxford OX1 1ND or
- delivered in person to the same address or
- e-mailed to [forward.plan@oxfordshire.gov.uk](mailto:forward.plan@oxfordshire.gov.uk).

There is also a facility for making a short address to the Cabinet or Cabinet Member in person. The deadline for any request to do this is 9.00 am on the working day before the matter is due to be considered. A form is available from Democratic Support Team, Law & Governance, (contact as above, or telephone Oxford 810806) or online<sup>3</sup>.

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<sup>1</sup> [Decision Making including Key Decisions](#) – Main Menu > About your Council > Meetings > The Constitution > Part 2, Article 12 – Decision Making

<sup>2</sup> [Agendas, Minutes & Reports](#) – Main Menu > About your Council > Meetings > Browse Committee Papers

<sup>3</sup> [Get Involved in Meetings](#) – Main Menu > About your Council > Meetings > Get involved in meetings

## Members of the Cabinet

<b>Cabinet Member</b>	<b>Main Areas of Responsibility</b>
<p><i>Leader of the Council</i> Councillor Ian Hudspeth</p>	<p>Strategy; corporate and community leadership; strategic communications; major external Partnerships; regional issues; Economic development</p> <p>Oxford City Council liaison and Oxford City Local Strategic Partnership</p>
<p><i>Deputy Leader of the Council</i> Councillor Rodney Rose</p>	<p>Transport; Property and Facilities management; internal management</p> <p>West Oxfordshire District Council liaison and West Oxfordshire Local Strategic Partnership</p>
<p><i>Cabinet Member for Adult Services</i> Councillor Arash Fatemian</p>	<p>Adult social services and health including Public Health</p>
<p><i>Cabinet Member for Business &amp; Communications</i> Councillor Nick Carter</p>	<p>Customer Services; Communications; ICT; support to SME's</p> <p>South Oxfordshire District Council liaison and South Oxfordshire Local Strategic Partnership</p>
<p><i>Cabinet Member for Children &amp; the Voluntary Sector</i> Councillor Louise Chapman</p>	<p>Statutory lead member for Children's Services; equalities; voluntary and community sector; Big Society Fund</p>
<p><i>Cabinet Member for Education</i> Councillor Melinda Tilley</p>	<p>Education</p>
<p><i>Cabinet Member for Finance &amp; Police</i> Councillor Kieron Mallon</p>	<p>Finance; Police issues; community safety</p> <p>Cherwell District Council liaison and Cherwell Local Strategic Partnership</p>
<p><i>Cabinet Member for Growth &amp; Infrastructure</i> Councillor Hilary Hibbert-Biles</p>	<p>Strategic planning within Oxfordshire; minerals strategy; waste management; environmental management</p>
<p><i>Cabinet Member for Safer &amp; Stronger Communities</i> Councillor Mrs J. Heathcoat</p>	<p>Fire and rescue; trading standards; emergency planning; Community Services (coroner's; gypsies and travellers; libraries; cultural services; registration)</p> <p>Vale of White Horse District Council liaison and Vale of White Horse Local Strategic Partnership</p>

# The Forward Plan

## ***CABINET MEMBER: LEADER OF THE COUNCIL***

### ***KEY DECISIONS***

NIL

### ***NON-KEY DECISIONS***

#### **Delegated Powers of the Chief Executive - October 2012**

To report on a quarterly basis any executive decision taken by the Chief Executive under the specific powers and functions delegated to her under the terms of Part 7.4 of the Council's Constitution – Paragraph 1(A)(c)(i). It is not for scrutiny call in.

*Decision Maker and Target Date:*     **Cabinet, 16 October 2012**

*Key Decision:*            No

*Consultations:*

*Report By:*        Head of Law & Governance

*Contact:*         Sue Whitehead, Committee Services Manager Tel: (01865) 810262

Ref: 2012/078

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## ***CABINET MEMBER: DEPUTY LEADER OF THE COUNCIL***

(including Transport)

### ***KEY DECISIONS***

#### **Oxford Park & Ride : Thornhill & Water Eaton Introduction of Charging**

Report on results of public consultation on the Traffic Regulation Order and seek approval to proceed to the introduction of charging.

*Decision Maker and Target Date:*     **Cabinet, 16 October 2012**

*Key Decision:*            Yes – Affects more than 1 division

*Consultations:*        Full public consultation on the Traffic Regulation Order including publication in local press, emergency services, affected parties, interested bodies, local councils, general users etc in line with the projects consultation strategy.

*Report By:*        Deputy Director for Environment & Economy - Highways & Transport

*Contact:*         Steve Smith, Highways & Transport Service Manager Tel: (01865) 810435

Ref: 2011/201

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## **NON-KEY DECISIONS**

### **Bicester Town Centre Traffic Management**

To seek approval of a traffic management scheme to improve access to Bicester Town Centre by non-car modes whilst not having a detrimental impact on traffic flow.

*Decision Maker and Target Date:* **Deputy Leader, 6 September 2012**

*Key Decision:* No

*Consultations:* Stakeholders (all formal consultees) Emergency services, Frontages, Local councillors and MP. Any formal adverts in press, as required

*Report By:* Deputy Director for Environment & Economy - Highways & Transport

*Contact:* Daniel Round, Strategic Policy Manager Tel: (01865) 815623

Ref: 2012/080

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### **Bus Subsidy Contracts**

To seek award of contracts for subsidised bus services largely in the Chipping Norton and Charlbury area (possibly including one or two others elsewhere in the County)

*Decision Maker and Target Date:* **Deputy Leader, 6 September 2012**

*Key Decision:* No

*Consultations:* Parish/Town/District Councils, County Councillors, other stakeholders, internal colleagues, County website

*Report By:* Deputy Director for Environment & Economy - Highways & Transport

*Contact:* Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083

Ref: 2012/081

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### **Staffing Report - Q1**

Quarterly staffing report, with analysis of main changes since the previous report and including a progress report on the Establishment Review.

*Decision Maker and Target Date:* **Cabinet, 18 September 2012**

*Key Decision:* No

*Consultations:* N/A

*Report By:* Head of Human Resources

*Contact:* Sue Corrigan, Strategic HR Manager Tel: (01865) 810280

Ref: 2012/066

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## **Corporate Plan Performance and Risk Management Report for the 1st Quarter 2012**

Quarterly Performance Monitoring report.

*Decision Maker and Target Date:* **Cabinet, 18 September 2012**

*Key Decision:* No

*Consultations:* N/A

*Report By:* County Council Management Team

*Contact:* Alexandra Bailey, Senior Performance & Improvement Manager Tel: (01865) 816384  
Ref: 2012/067

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### **Staffing Report - Q2**

Quarterly staffing report, with analysis of main changes since the previous report and including a progress report on the Establishment Review.

*Decision Maker and Target Date:* **Cabinet, 27 November 2012**

*Key Decision:* No

*Consultations:* N/A

*Report By:* Head of Human Resources

*Contact:* Sue Corrigan, Strategic HR Manager Tel: (01865) 810280  
Ref: 2012/096

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## **CABINET MEMBER: ADULT SERVICES**

### **KEY DECISIONS**

#### **Oxford University Hospitals Trust Application to become a Foundation Trust**

To determine the response of the County Council to the consultation by the hospital.

*Decision Maker and Target Date:* **Cabinet, 16 October 2012**

*Key Decision:* Yes – *Affects more than 1 division*

*Consultations:* N/A

*Report By:* Director for Social & Community Services

*Contact:* John Jackson, Director of Social & Community Services Tel: (01865) 323572  
Ref: 2012/102

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### **NON-KEY DECISIONS**

NIL

***CABINET MEMBER: ADULT SERVICES (SUPPORTING PEOPLE COMMISSIONING BODY)***

***KEY DECISIONS***

NIL

***NON-KEY DECISIONS***

NIL

***CABINET MEMBER: BUSINESS & COMMUNICATIONS***

***KEY DECISIONS***

NIL

***NON-KEY DECISIONS***

NIL

***CABINET MEMBER: CHILDREN & THE VOLUNTARY SECTOR***

***KEY DECISIONS***

NIL



## **NON-KEY DECISIONS**

### **Chill Out Fund 2012/13 - September 2012**

To consider applications received (if any) from the Chill Out Fund.

*Decision Maker and Target Date:* **Cabinet Member for Children & the Voluntary Sector, 10 September 2012**

*Key Decision:* No

*Consultations:* N/A

*Report By:* Youth, Engagement & Opportunities - Service Manager

*Contact:* Ruth Ashwell, Youth, Engagement & Opportunities - Service Manager  
Tel: (01865) 810649 Ref: 2012/068

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### **Chill Out Fund 2012/13 - October 2012**

To consider applications received (if any) from the Chill Out Fund.

*Decision Maker and Target Date:* **Cabinet Member for Children & the Voluntary Sector, 1 October 2012**

*Key Decision:* No

*Consultations:* N/A

*Report By:* Youth, Engagement & Opportunities - Service Manager

*Contact:* Ruth Ashwell, Youth, Engagement & Opportunities - Service Manager  
Tel: (01865) 810649 Ref: 2012/079

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### **Chill Out Fund 2012/13 - November 2012**

To consider applications received (if any) from the Chill Out Fund.

*Decision Maker and Target Date:* **Cabinet Member for Children & the Voluntary Sector, 5 November 2012**

*Key Decision:* No

*Consultations:* N/A

*Report By:* Youth, Engagement & Opportunities - Service Manager

*Contact:* Ruth Ashwell, Youth, Engagement & Opportunities - Service Manager  
Tel: (01865) 810649 Ref: 2012/100

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### **Progress Report on CLA and Leaving Care**

To note progress and issues in relation to the Children and Young People in the Council's care.

*Decision Maker and Target Date:* **Cabinet, 27 November 2012**

*Key Decision:* No

*Consultations:* N/A

*Report By:* Director for Children's Services

*Contact:* Matthew Edwards, Corporate Parenting Manager Tel: (01865) 323098  
Ref: 2012/097

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**CABINET MEMBER: EDUCATION**

**KEY DECISIONS**

**Academies - Identification of Sponsors for New Academies required to Support Housing Growth**

To seek approval to decision making process in this regard.

*Decision Maker and Target Date:* **Cabinet, 18 September 2012**

*Key Decision:* Yes – Affects more than 1 division

*Consultations:* N/A

*Report By:* Director for Children's Services

*Contact:* Allyson Milward, Academies Manager Tel: (01865) 816447

Ref: 2012/105

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**NON-KEY DECISIONS**

**Stanton Harcourt Primary School : Alteration of Lower Age Range and Merging with Preschool - Stage One**

Stage One – whether to proceed to publish a statutory notice.

*Decision Maker and Target Date:* **Cabinet Member for Education, 10 September 2012**

*Key Decision:* No

*Consultations:* N/A

*Report By:* Director for Children's Services

*Contact:* Debbie Rouget, Early Years & Child Care Sufficiency & Access Manager Tel: (01865) 810617

Ref: 2012/103

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**Expansion of Botley School to 2 Form Entry**

If objections are received, to decide whether to publish a Statutory Notice.

*Decision Maker and Target Date:* **Cabinet, 18 September 2012**

*Key Decision:* No

*Consultations:* Stage One public consultation

*Report By:* Director for Children's Services

*Contact:* Diane Cameron, School Organisation Officer Tel: (01865) 816445

Ref: 2012/089

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### **Expansion of Windmill Primary School to 3 Form Entry**

If objections are received, to decide whether to publish a Statutory Notice.

*Decision Maker and Target Date:* **Cabinet, 27 November 2012**

*Key Decision:* No

*Consultations:* Stage One public consultation

*Report By:* Director for Children's Services

*Contact:* Diane Cameron, School Organisation Officer Tel: (01865) 816445

Ref: 2012/090

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### **Expansion of Five Acres Primary School to 2 Form Entry**

If objections are received, to decide whether to publish a Statutory Notice.

*Decision Maker and Target Date:* **Cabinet, 27 November 2012**

*Key Decision:* No

*Consultations:* Stage One public consultation

*Report By:* Director for Children's Services

*Contact:* Diane Cameron, School Organisation Officer Tel: (01865) 816445

Ref: 2012/092

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## ***CABINET MEMBER: FINANCE & POLICE***

### ***KEY DECISIONS***

NIL

### ***NON-KEY DECISIONS***

### **2012/13 Financial Monitoring & Business Strategy Delivery Report - July 2012**

Monthly financial report on revenue and capital spending against budget allocations, including virements between budget heads.

*Decision Maker and Target Date:* **Cabinet, 18 September 2012**

*Key Decision:* No

*Consultations:* N/A

*Report By:* Assistant Chief Executive & Chief Finance Officer

*Contact:* Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981

Ref: 2012/064

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## **Business Strategy and Service & Resource Planning Report for 2013/14 - 2017/18 - September 2012**

To provide background and context to the service and resource planning process for 2013/14 – 2017/18.

*Decision Maker and Target Date:* **Cabinet, 18 September 2012**

*Key Decision:* No

*Consultations:* N/A

*Report By:* Assistant Chief Executive & Chief Finance Officer

*Contact:* Lorna Baxter, Deputy Chief Finance Officer Tel: (01865) 323971

Ref: 2012/065

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## **2012/13 Financial Monitoring & Business Strategy Delivery Report - October 2012**

Monthly financial report on revenue and capital spending against budget allocations, including virements between budget heads.

*Decision Maker and Target Date:* **Cabinet, 16 October 2012**

*Key Decision:* No

*Consultations:* N/A

*Report By:* Assistant Chief Executive & Chief Finance Officer

*Contact:* Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981

Ref: 2012/077

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## **2012/13 Financial Monitoring & Business Strategy Delivery Report - September 2012**

Monthly financial report on revenue and capital spending against budget allocations, including virements between budget heads.

*Decision Maker and Target Date:* **Cabinet, 27 November 2012**

*Key Decision:* No

*Consultations:*

*Report By:* Assistant Chief Executive & Chief Finance Officer

*Contact:* Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981

Ref: 2012/094

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## **Business Strategy and Service & Resource Planning Report for 2013/14 - 2017/18 - November 2012**

To provide an update to the service and resource planning process for 2013/14 – 2017/18, including implications of the comprehensive spending review.

*Decision Maker and Target Date:* **Cabinet, 27 November 2012**

*Key Decision:* No

*Consultations:* N/A

*Report By:* Assistant Chief Executive & Chief Finance Officer

*Contact:* Lorna Baxter, Deputy Chief Finance Officer Tel: (01865) 323971

Ref: 2012/095

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## **Treasury Management Mid Term Review (2011/12)**

To provide a mid term review of Treasury Management activity in 2011/12 in accordance with the CIPFA code of practice.

*Decision Maker and Target Date:* **Cabinet, 27 November 2012**

*Key Decision:* No

*Consultations:* N/A

*Report By:* Assistant Chief Executive & Chief Finance Officer

*Contact:* Hannah Doney, Financial Manager - Treasury Management Tel: (01865) 323988

Ref: 2012/099

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## **CABINET MEMBER: GROWTH & INFRASTRUCTURE**

### **KEY DECISIONS**

NIL

### **NON-KEY DECISIONS**

#### **Van and Trailer Permit Scheme 2 Year Review**

To consider and approve the Van and Trailer Permit Scheme 2 year review.

*Decision Maker and Target Date:* **Cabinet Member for Growth & Infrastructure, 4 September 2012**

*Key Decision:* No

*Consultations:* N/A

*Report By:* Deputy Director for Environment & Economy - Growth & Infrastructure

*Contact:* Andrew Pau, Head of Waste Management Tel: (01865) 815867

Ref: 2012/040

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## **Oxfordshire Residual Municipal Waste Bulking and Haulage Procurement**

To seek approval for award of contract.

*Decision Maker and Target Date:* **Cabinet, 18 September 2012**

*Key Decision:* No

*Consultations:* Districts councils through Oxfordshire Waste Partnership

*Report By:* Deputy Director for Environment & Economy - Growth & Infrastructure

*Contact:* Andrew Pau, Head of Waste Management Tel: (01865) 815867

Ref: 2012/088

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## **Oxford Spires Academy New Buildings and Alterations**

To seek approval of final business case and contract award.

*Decision Maker and Target Date:* **Cabinet, 16 October 2012**

*Key Decision:* No

*Consultations:* Academy Principal, governors, senior staff and sponsors - CfBT Education Trust and Oxford & Cherwell Valley College

*Report By:* Deputy Director for Environment & Economy - Growth & Infrastructure

*Contact:* Mike Salter, Assistant Head of Property Tel: (01865) 815703

Ref: 2012/041

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## **Oxfordshire Minerals and Waste Development Framework - Annual Monitoring Report 2012**

To consider the Mineral & Waste Annual Monitoring Report 2012 for publication and submission to the Secretary of State.

*Decision Maker and Target Date:* **Cabinet, 27 November 2012**

*Key Decision:* No

*Consultations:* N/A

*Report By:* Deputy Director for Environment & Economy - Growth & Infrastructure

*Contact:* Rob Dance, Service Manager - Planning & Regulation Tel: (01865) 815077

Ref: 2012/098

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## **CABINET MEMBER: SAFER & STRONGER COMMUNITIES**

### **KEY DECISIONS**

NIL

## **NON-KEY DECISIONS**

### **Village Hall and Community Centre Grants 2012/13**

The County Council's grant scheme for the improvement of village halls and other community buildings is administered by the Oxfordshire Rural Community Council (ORCC). This report summarises the applications received and recommends allocation from the grant fund for 2012/13.

*Decision Maker and Target Date:* **Cabinet Member for Safer & Stronger Communities, 3 September 2012**

*Key Decision:* No

*Consultations:* N/A

*Report By:* Head of Law & Governance

*Contact:* Karen Warren, Cultural Services Manager Tel: (01865) 323580

Ref: 2012/011

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### **Draft OFRS Integrated Risk Management Annual Action Plan 2013/14 for Public Consultation**

To approve the draft OFRS Integrated Risk Management Annual Action Plan 2013-2014 for public consultation.

*Decision Maker and Target Date:* **Cabinet Member for Safer & Stronger Communities, 8 October 2012**

*Key Decision:* No

*Consultations:* Internal & external consultation with all key stakeholders from 13 November 2012 to 5 February 2013.

*Report By:* Assistant Chief Fire Officer

*Contact:* Nathan Travis, Assistant Chief Fire Officer Tel: (01865) 855206

Ref: 2012/072

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### **Draft OFRS Strategic Integrated Risk Management Plan 2013/23 for Public Consultation**

To approve the draft OFRS Strategic Integrated Risk Management Plan 2013-2023 for public consultation.

*Decision Maker and Target Date:* **Cabinet Member for Safer & Stronger Communities, 8 October 2012**

*Key Decision:* No

*Consultations:* Internal & external consultation with all key stakeholders from 13 November 2012 to 5 February 2013

*Report By:* Assistant Chief Fire Officer

*Contact:* Nathan Travis, Assistant Chief Fire Officer Tel: (01865) 855206

Ref: 2012/082

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## Response Standards Report

To:

- (a) note to contents of the report regarding the response standards 2011/12; and
- (b) request the Chief Fire Officer to report back to the Cabinet Member for Safer & Stronger Communities on the response standards for 2012/13.

*Decision Maker and Target Date:*     **Cabinet Member for Safer & Stronger Communities, 12 November 2012**

*Key Decision:*            No

*Consultations:*        N/A

*Report By:*            Chief Fire Officer

*Contact:*             Nigel Wilson, Assistant Chief Fire Officer Tel: (01865) 855206

Ref: 2012/101

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## Timetable for Decisions listed in this Plan

*For further details of the decisions see the corresponding item and reference number in the main part of the Plan.*

### Cabinet - 18 September 2012

- **Staffing Report - Q1** 2012/066  
*Sue Corrigan, Strategic HR Manager Tel: (01865) 810280*  
 Key Decision: No
- **Corporate Plan Performance and Risk Management Report for the 1st Quarter 2012** 2012/067  
*Alexandra Bailey, Senior Performance & Improvement Manager Tel: (01865) 816384*  
 Key Decision: No
- **Expansion of Botley School to 2 Form Entry** 2012/089  
*Diane Cameron, School Organisation Officer Tel: (01865) 816445*  
 Key Decision: No
- **Academies - Identification of Sponsors for New Academies required to Support Housing Growth** 2012/105  
*Allyson Milward, Academies Manager Tel: (01865) 816447*  
 Key Decision: Yes – Affects more than 1 division
- **2012/13 Financial Monitoring & Business Strategy Delivery Report - July 2012** 2012/064  
*Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981*  
 Key Decision: No
- **Business Strategy and Service & Resource Planning Report for 2013/14 - 2017/18 - September 2012** 2012/065  
*Lorna Baxter, Deputy Chief Finance Officer Tel: (01865) 323971*  
 Key Decision: No
- **Oxfordshire Residual Municipal Waste Bulking and Haulage Procurement** 2012/088  
*Andrew Pau, Head of Waste Management Tel: (01865) 815867*  
 Key Decision: No

### Cabinet - 16 October 2012

- **Delegated Powers of the Chief Executive - October 2012** 2012/078  
*Sue Whitehead, Committee Services Manager Tel: (01865) 810262*  
 Key Decision: No

## The Forward Plan

- **Oxford Park & Ride : Thornhill & Water Eaton Introduction of Charging** 2011/201  
*Steve Smith, Highways & Transport Service Manager Tel: (01865) 810435*  
Key Decision: Yes – Affects more than 1 division
- **Oxford University Hospitals Trust Application to become a Foundation Trust** 2012/102  
*John Jackson, Director of Social & Community Services Tel: (01865) 323572*  
Key Decision: Yes – Affects more than 1 division
- **2012/13 Financial Monitoring & Business Strategy Delivery Report - October 2012** 2012/077  
*Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981*  
Key Decision: No
- **Oxford Spires Academy New Buildings and Alterations** 2012/041  
*Mike Salter, Assistant Head of Property Tel: (01865) 815703*  
Key Decision: No

### Cabinet - 27 November 2012

- **Staffing Report - Q2** 2012/096  
*Sue Corrigan, Strategic HR Manager Tel: (01865) 810280*  
Key Decision: No
- **Progress Report on CLA and Leaving Care** 2012/097  
*Matthew Edwards, Corporate Parenting Manager Tel: (01865) 323098*  
Key Decision: No
- **Expansion of Windmill Primary School to 3 Form Entry** 2012/090  
*Diane Cameron, School Organisation Officer Tel: (01865) 816445*  
Key Decision: No
- **Expansion of Five Acres Primary School to 2 Form Entry** 2012/092  
*Diane Cameron, School Organisation Officer Tel: (01865) 816445*  
Key Decision: No
- **2012/13 Financial Monitoring & Business Strategy Delivery Report - September 2012** 2012/094  
*Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981*  
Key Decision: No
- **Business Strategy and Service & Resource Planning Report for 2013/14 - 2017/18 - November 2012** 2012/095  
*Lorna Baxter, Deputy Chief Finance Officer Tel: (01865) 323971*  
Key Decision: No

## The Forward Plan

- **Treasury Management Mid Term Review (2011/12)** 2012/099  
*Hannah Doney, Financial Manager - Treasury Management*  
*Tel: (01865) 323988*  
Key Decision: No
- **Oxfordshire Minerals and Waste Development Framework - Annual Monitoring Report 2012** 2012/098  
*Rob Dance, Service Manager - Planning & Regulation Tel: (01865) 815077*  
Key Decision: No

### **Deputy Leader - 6 September 2012**

(including Transport)

- **Bicester Town Centre Traffic Management** 2012/080  
*Daniel Round, Strategic Policy Manager Tel: (01865) 815623*  
Key Decision: No
- **Bus Subsidy Contracts** 2012/081  
*Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083*  
Key Decision: No

### **Cabinet Member for Children & the Voluntary Sector - 10 September 2012**

- **Chill Out Fund 2012/13 - September 2012** 2012/068  
*Ruth Ashwell, Youth, Engagement & Opportunities - Service Manager Tel: (01865) 810649*  
Key Decision: No

### **Cabinet Member for Children & the Voluntary Sector - 1 October 2012**

- **Chill Out Fund 2012/13 - October 2012** 2012/079  
*Ruth Ashwell, Youth, Engagement & Opportunities - Service Manager Tel: (01865) 810649*  
Key Decision: No

### **Cabinet Member for Children & the Voluntary Sector - 5 November 2012**

- **Chill Out Fund 2012/13 - November 2012** 2012/100  
*Ruth Ashwell, Youth, Engagement & Opportunities - Service Manager Tel: (01865) 810649*  
Key Decision: No

### **Cabinet Member for Education - 10 September 2012**

- **Stanton Harcourt Primary School : Alteration of Lower Age Range and Merging with Preschool - Stage One** 2012/103  
*Debbie Rouget, Early Years & Child Care Sufficiency & Access Manager Tel: (01865) 810617*  
Key Decision: No

### **Cabinet Member for Growth & Infrastructure - 4 September 2012**

- **Van and Trailer Permit Scheme 2 Year Review** 2012/040  
*Andrew Pau, Head of Waste Management Tel: (01865) 815867*  
Key Decision: No

### **Cabinet Member for Safer & Stronger Communities - 3 September 2012**

- **Village Hall and Community Centre Grants 2012/13** 2012/011  
*Karen Warren, Cultural Services Manager Tel: (01865) 323580*  
Key Decision: No

### **Cabinet Member for Safer & Stronger Communities - 8 October 2012**

- **Draft OFRS Integrated Risk Management Annual Action Plan 2013/14 for Public Consultation** 2012/072  
*Nathan Travis, Assistant Chief Fire Officer Tel: (01865) 855206*  
Key Decision: No
- **Draft OFRS Strategic Integrated Risk Management Plan 2013/23 for Public Consultation** 2012/082  
*Nathan Travis, Assistant Chief Fire Officer Tel: (01865) 855206*  
Key Decision: No

### **Cabinet Member for Safer & Stronger Communities - 12 November 2012**

- **Response Standards Report** 2012/101  
*Nigel Wilson, Assistant Chief Fire Officer Tel: (01865) 855206*  
Key Decision: No